



WEDDING POLICY

*Crossroads Assembly of God
10220 Wooster Pike Road ♦ Creston, Ohio 44217
Phone: 330-435-4330
Fax: 330-435-3295*

Your Marriage

One of the most important events in your life is your wedding. Next to accepting Jesus Christ into your life as Lord, this event will have the greatest impact upon your future.

Weddings are for:

1. Sharing a very meaningful moment with loved ones and friends
2. The celebration of two hearts being joined together in the joyful presence of God.
3. The public expression of lifelong vows.
4. Establishing a home in the divine presence of the living God.

When a couple requests to be married at **Crossroads Assembly of God**, it is assumed that they desire God to bless their union by being married in the church. Such a wedding is a very joyful and sacred occasion.

We are pleased that you have expressed an interest in being married at Crossroads. In order to process your request, please review the following procedures.

WEDDING STIPULATIONS

1. We are pleased to make Crossroads Assembly of God's facilities available to all members, adherents, and their immediate families for this significant event. The definition of an adherent is a person or family who is not currently a member, but attends and supports the church on a regular basis for at least six months. Non-members and non-adherents are not permitted to use the facilities for weddings unless they are conducted by a member of the Crossroads Pastoral Staff.
2. The pastor will not perform a marriage uniting a believer and a non-believer.
3. The pastor reserves the right to refuse weddings where one of the Christian partners was previously married and divorced. Scriptural reasons for divorce are taken into consideration. This should be discussed at the initial meeting with the pastor.
4. The pastors will perform all weddings at Crossroads unless special circumstances exist and permission is given.
5. Pre-marital counseling will be required for anyone that wishes to be married at Crossroads.
6. Anyone that wishes to be married at Crossroads must submit their request at least 90 days prior to the wedding date in order to plan for counseling and services.

PRE-MARRIAGE PROCEDURES

1. Contact the church Pastor to confirm his availability to perform the wedding service
2. The Pastor will confirm the availability of the facilities with the administrative assistant
3. The administrative assistant will forward a wedding policy to the couple, as well as, an FLC policy for those who wish to use the FLC. The policy also contains a wedding application that indicates the dates, times and facilities that you desire. The application form will need to be returned to the church office in order to confirm the date and time of the service.
4. Non-members or non-adherents will be required to submit a \$100.00 non-refundable deposit when the wedding application is returned in order to secure the church facility. There will be no deposit required for church members or adherents.
5. After the application is received and approved, the Pastor will follow up with the couple and confirm pre-marital counseling dates.
6. The pastor will retain the sound technician, conduct the rehearsal and conduct the wedding. All other services and planning will be the responsibility of the couple to be married.

GENERAL POLICIES

1. **Photographs/Video:** Pictures and videotaping are permitted during the ceremony at the discretion of the couple. Please remember the sacredness of the occasion and work accordingly.
2. **Music/Sound:** The selections of music and musicians are the responsibility of the couple. Some forms of music are not acceptable in the church setting and all music selections for the ceremony should be reviewed by the Pastor prior to the rehearsal. If the couple wishes to use the Family Life Center for the reception they will agree that no obscene lyrics will be played in music selections. Only Crossroads Assembly of God Sound Technicians may operate church sound equipment. If a microphone is needed for the reception, one will be provided. The couple will be required to pay a \$75.00 sound technician fee two weeks before the wedding date.
3. **Decorations:** The couple shall be responsible for all decorating and will be required to remove all decorations from the church facilities immediately following the wedding ceremony. Trash should be taken from the facility, so plans should be made accordingly. We ask that decorations be used which will not damage floors, walls or furnishings. Nails and screws must not be driven into any part of the building or furnishings. Adhesive materials, such as scotch tape, are not to be attached to painted surfaces. Carpets must be protected from damage caused by dripping candles.
4. **Church Property:**
 - ◆ No smoking, or alcoholic beverages are allowed
 - ◆ DJ and Dance plans will need to be discussed and approved by the Pastor at the time of application process and prior to any deposit on the facility. Forms of obscene and or lewd dancing or behavior will not be tolerated
 - ◆ No rice or confetti may be thrown on church premises (Bird seed may be used outside the building)
 - ◆ All equipment/property to be moved, must be approved by the Pastor
 - ◆ Pianos, organ and instruments are not to be moved unless permission is given.
 - ◆ Persons using the facilities are responsible for any damages of church property incurred during the use of the building.
5. **Attire:** When the officiating minister is requested to wear formal attire, the bridal couple shall bear the expense.
6. **Receptions:** If using the Family Life Center for the reception please review the Family Life Center Policies in addition to this document. All set up, tear down, cleanup, table coverings, table service, plates and cups will be the responsibility of the wedding party.

7. **Rental Items:** It is the financial responsibility of the couple to arrange for the rental of any extra tables and chairs needed. Removal of the rented tables and chairs is also the responsibility of the couple and must be removed within 48 hours.
8. **Seating Capacity Maximum:** Sanctuary = 157 people or less and Family Life Center = 228 people or less in accordance to the Fire Marshall
9. **Personal Belongings:** Crossroads Assembly of God is not responsible for personal belongings left at the church.
10. **Dressing Rooms:** Dressing rooms for the wedding party will be limited to the Family Life Center classroom, Facility Restrooms and the three Sunday School Rooms in the main facility.

FEES FOR NON-MEMBERS

1. \$100.00 Deposit Fee required at the time of application
2. \$75.00 Sound Technician Fee due two weeks before the wedding
3. \$200.00 Rental Fee due two weeks before the wedding
4. \$150.00 Honorarium for Pastor holding the service

FEES FOR MEMBERS

1. \$75.00 Sound Technician Fee due two weeks before the wedding

Please return this application to:
Crossroads Assembly of God
10220 Wooster Pike Road
Creston, Ohio 44217

WEDDING APPLICATION

Bride's Information:

Name _____

Address _____ Zip _____

Home # _____ Work # _____ Best time to call _____

Are you a member of Crossroads? Yes No; Regular Attender? Yes No

Which service do you attend? Sunday 9AM ____ 10 AM ____ or Wednesday ____ 7PM

If not Crossroads, which church do you attend? _____

Are you a born-again believer? Yes No

When did you receive Christ? _____

Groom's Information:

Name _____

Address _____ Zip _____

Home # _____ Work # _____ Best time to call _____

Are you a member of Crossroads? Yes No; Regular Attender? Yes No

Which service do you attend? Sunday 9AM ____ 10AM, ____ or Wednesday ____ 7PM

If not Crossroads, which church do you attend? _____

Are you a born-again believer? Yes No

When did you receive Christ? _____

Other Information:

Tentative Wedding Date _____ Tentative Wedding Time _____

Tentative Rehearsal Date _____ Tentative Rehearsal Time _____

Facility Requested: (please check appropriately)

Sanctuary: _____ Family Life Center Reception: _____

Number of guests expected: _____ Wedding _____ Reception

Agreement: We have reviewed the Crossroads Assembly of God Wedding Policy and we agree to abide by the guidelines set forth in the policy.

Groom's Signature

Date

Bride's Signature

Date

Office Use Only: Date Rec'd _____ Deposit Rec'd _____ Rec'd By: _____